



INNOLABS

Frequently asked questions



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FAQs 2nd Open Call

1 What is INNOLABS about?

INNOLABS project aims to foster collaboration, transfer of knowledge and opportunities among SMEs from different countries by leveraging cross sectorial collaboration potential among Information Communication Technologies (ICT), Health, Biotechnology and Medicine sectors. The objective is to develop, improve and deliver disruptive technologies mainly related to mHealth, personalized healthcare and ageing populations.

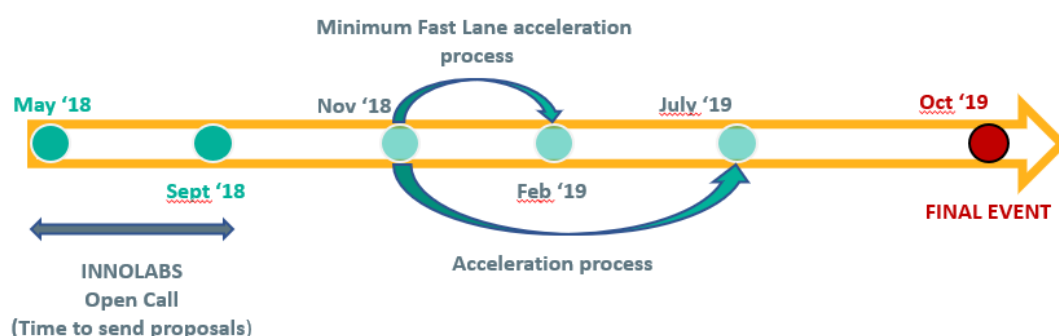
2 What does the Open Call entail?

Over **30 projects** will be selected to enroll into an acceleration programme where each team will obtain support worth up to **50,000€**:

- **25,000€ in direct funding** (cash, lump sum, equity free)
- **25,000€ in innovation services**
 - 15,000€ - Innovation Vouchers
 - 10,000€ - Services directly provided by INNOLABS Consortium Partners

All details are available in the Open Call [Guide for Applicants](#).

3 What is the timeline for the Open Call and the accelerator?



4 What are the challenges to tackle?

The following are the 3 challenges to be addressed in the 2nd Open Call and are further detailed in the [Guide for Applicants](#) (p. 6):

1. **Decision support systems** – Innovative diagnostic tools for prevention, early and efficient diagnosis and self-diagnosis (wearables) in the continuum of care.
2. **Augmented reality for personalised care** – Bioinformatics and data collection/integration and analysis software supporting precision and personalized medicine.
3. **Biotech for healthy ageing** – Innovative biotechnologies for proactive prevention and advanced personalized therapies.

5 How long will the Call be open?

The Second INNOLABS Open Call will remain open from the **30th of May 2018 until the 17th of September 2018 at 17:00, CET** (Central European Time).

6 What are the application requirements (minimal conditions)?

In order to participate in the INNOLABS Open Call process, participants have to comply with the following requirements:

- teams need to address one of the Challenges;
- teams must be led by an SME (under [EU definition](#)) based in an EU member state or an H2020 associated country;
- Teams have to be constituted by, at least, two legal entities from different sectors of the value chain;
- Only the team leader (the SME) will submit the proposal and thus declare the consent of other team members to join the proposal;
- Teams' proposals must deliver a new product, process or service, or significant improvements of it, addressing the specific Challenges (see [Guide for Applicants section 4](#)).
- No specific Technology Readiness Level (TRL) is required.

7 Reasons to be rejected at INNOLABS 2nd Open Call

- Already existing products without a clear advance or innovation beyond the state-of-art will be rejected.
- Project activities that have already been funded or are being funded will be rejected. Double funding is not allowed.
- Awarded team leaders from INNOLABS 1st Open Call will not be allowed to apply to the 2nd Open Call as team leaders.

8 What is a team?

A team has to consist of at least two legal entities: one SME and another partner. The other partner(s) may be an end-user, a large enterprise, another SME, etc.).

Note: Support will be disbursed to the team leader (an SME) and only SMEs can be beneficiaries.

Teams composed of more than one SME or cross-national teams will be positively evaluated with extra points in the evaluation.

9 Can INNOLABS help me find a partner for my team?

Yes, a matchmaking portal for the search of partners is available on the INNOLABS website.

10 Can teams submit more than one application?

SMEs can submit more than one application. However, it is important to remind that:

- SMEs can only be Sub-Granted as **team leader for one** application.
- SMEs can be Sub-Granted as team leader and be team partner in another selected project, without exceeding the established 60.000€ finance support limitation.

11 Can teams of the 1st Open Call apply again?

Awarded team leaders from INNOLABS 1st Open Call **will not be allowed** to apply to the 2nd Open Call as team leaders.

Finalist SMEs from the 1st Open Call **can apply indeed**, as it would demonstrate that the support received has improved their current status. Either way, **the maximum funding threshold of 60.000€ per company applies**.

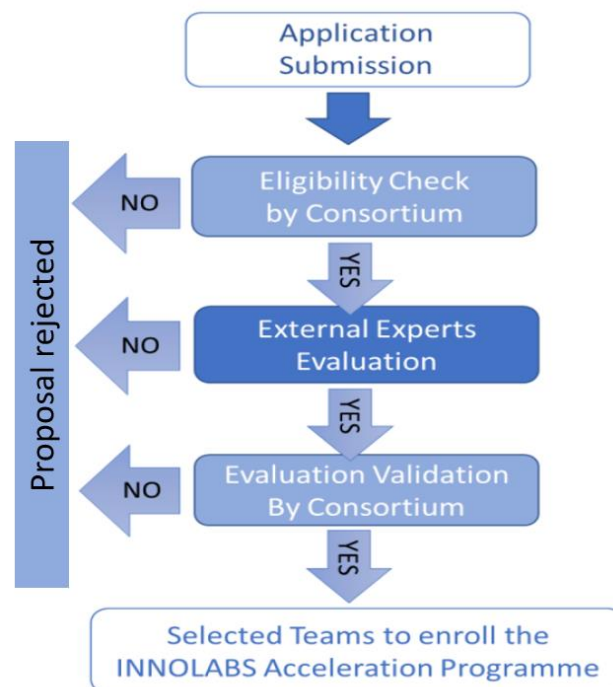
12 What do I need to submit to apply for the INNOLABS open call?

To apply, you need to submit:

- Proposal (max. 10 pages)
- Pitch (max. 10 slides)
- Declaration of Honour and of internal Consortium Agreement existence

English is the official language for the open call. All details on these documents and templates are available in the Open Call [Guide for Applicants](#).

13 What is the evaluation process?



The Open Call evaluation process is structured in the following way:

- 1) **Eligibility Check.** A first review will be performed by Consortium Partners, who will check: the documents submitted; the compliance of call requirements in terms of scope; teams' composition, etc.
- 2) **External Experts Evaluation.** Two external evaluators will review each proposal in a cross-national system, consisting of two non-local reviewers.
- 3) **INNOLABS Evaluation Committee** will oversee and validate the evaluation process. The Evaluation Committee will assign additional points and will develop a ranking list according to the results and will inform the INNOLABS applicants via e-mail.

- 4) **Sub-Grant Agreement preparation process.** SMEs' teams will need to validate their financial and technical operational capacity (estimated time: two weeks).

The evaluation results are foreseen to be communicated within two months from the closing of the call. Details are available at Open Call [Guide for Applicants](#) p. 10.

14 What are the evaluation criteria for selecting INNOLABS proposals?

Proposals will be evaluated based on the following criteria:

- Innovation of the idea (1-10 points)
- Potential Impact of the solution (1-10 points)
- Growth plan during and beyond INNOLABS support period (1-10 points)
- Short term implementation Plan for the INNOLABS support period

- Fit with INNOLABS priorities (1-10 points)
- Team and competitive advantage (1-10 points)

- Overall impression and presentation (1-10 points)

15 How will I be informed that my project is going to be funded?

The Committee will develop a ranking list based on the results of the evaluation process and communicate them to the all INNOLABS applicants, via email.

16 What happens after being selected?

Selected SMEs will be requested to sign a Sub-Grant Agreement. Teams will have to submit proof of:

- Legal existence: registration, tax certificates
- Financial statements: P&L, Balance sheets (from previous year). In case it is first year and there is a lack of previous balance sheet - won't be asked any further information.
- Bank Account information
- Founders IDs
- Existence of an Internal Consortium Agreement between the Sub-Granted Project participants (A Consortium Agreement Template can be found at [Guide for Applicants](#) p.13)

17 What is the Acceleration Programme?

Once completed the administrative formalities, teams will be able to benefit from the innovation services and support provided by INNOLABS to develop their ideas and bring it closer to the market.

The Acceleration Period is set to start in November 2018 and will last 9 months. During this time, INNOLABS Key Account Managers (KAMs) will follow and advise teams in defining a service package suitable for their needs. The INNOLABS acceleration programme is non-residential, this means that all collaboration with teams will be executed remotely. To initiate this collaboration in the best way possible, all supported SMEs will be joining a 2,5 days **Acceleration Kickoff event** in Madrid on the 12-14 November 2018, to engage with their respective KAMs and with each other.

18 What is the Fast Lane Programme?

The Fast Lane Accelerator follows the same moulds as the normal accelerator, where the same support will be provided, but just in a 4 months period. This Fast Lane Accelerator will be available just for 5 teams of each Open Call whom express interest in it and demonstrate sufficient maturity level.

19 What means direct funding?

Direct funding will be lump sum funding, equity free. You will not be asked to deliver a financial reporting.

The direct funding will be distributed in three payments, accordingly:

Acceleration Programme payments distribution (€)		
M1*	1st pre-financing payment	10,000
M5*	Mid-term payment	5,000
M10*	Final payment	10,000
*indicative timing		

Funds will be disbursed to the team leader (an SME) of a project. Teams will have to provide a breakdown of the distribution of funds among the SMEs in the team; only SMEs can be beneficiaries.

20 What does an Innovation voucher include?

The innovation voucher is an 'allowance' which can be used to purchase innovation services provided by third parties. These services need to be discussed and agreed with the KAM before being hired; reimbursement of these costs will be done at the end of the accelerator period – all details are available in the Open Call [Guide for Applicants](#).

21 Can an SME be a beneficiary in 1st OC and in 2nd?

Yes, with 2 different projects. The 60k€ limit in provided support will apply, thus a further financial validation of the assigned funding distribution will be necessary to ensure this condition.

22 Can an SME receive a prize and be a beneficiary in the Open Calls?

Yes. The 60k€ limit does not apply to prizes.

23 Can a SME be a service provider and also a beneficiary?

Yes. The 60k€ limit will only apply to those projects as beneficiary. But note that registration as service provider is restricted to entities only directly validated by consortium partners.

24 Can a company (SME) submit a proposal to both INNOLABS and another INNOSUP project?

Yes, but the idea and the service being supported must be different. Consortia managing INNOSUP projects will pay very close attention in order to avoid double funding.

25 How are documents to be submitted?

All documentation for grant preparation is to be submitted electronically via email. The INNOLABS consortium may request translation of documents submitted in a language that cannot be processed by the consortium partners. Languages that can be processed: English, French, German, Spanish, Catalan, Italian, Polish, Greek, Portuguese, Norwegian, Danish, Swedish).

26 What is the difference between an ‘awarded’ project and a ‘finalist’ project?

This only applied to the 1st Open Call as then the 25 best projects in the ranking were named ‘awarded’ and the 25 runner ups (position 26-50) in the ranking were named ‘finalists’. **For the second Open Call there are no different categories – all SMEs will be supported with the same amount.**